

**HIGH SCHOOL- ALTERATION AND EXTENSIONS**  
**S.P.N.042-0041 EA/RR**  
**BUILDING COMMITTEE**

East Hampton High School Library  
15 North Maple Street, East Hampton, CT 06424

**Thursday, May 19, 2016**  
**Draft Minutes**

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**Committee Members Present:** Sharon E. Smith, Chairperson, Cynthia Abraham, Tom Seydewitz, Steve Karney, David Ninesling

**Committee Members Not Present:** Michael Zimmerman, Michele Barber, Roy Gauthier, Thomas Cooke

**Also Present:** Sean Jensen, Colliers International (CI); Glenn Gollenberg, SLAM; Jeff Vossberg, Downes Construction Company (DCC), John Fidler, Principal EHHS; Sara Levine, School Systems IT Specialist; Rich Klotzbier, Fire Marshal; Glen LeConche, Building Official

**Call to Order:** Chairperson Smith called the meeting to order at 5:30 p.m.. Mr. Ninesling was named a voting member in place of Mr. Gauthier.

**Public Remarks:** None

**Review and Approve Minutes:**

**April 7, 2016 Special Meeting:** These minutes will be reviewed and approved at the June meeting as not enough voting members were present at the Special Meeting to approve the minutes.

**April 21, 2016 Regular Meeting:** *Ms. Abraham made a motion, seconded by Mr. Karney to approve the meeting minutes with one grammatical change on page 1 as noted. Voted 4-1-0 with Mr. Seydewitz abstaining.*

**Project Manager's Report (Colliers International):**

**Project Update:** Please see the attached for the Owners Project Manager's Report as explained by Mr. Jensen.

**June Move/FF&E Coordination Update:** Phase III moves and FF&E to begin in early June and continue throughout the summer. The summer will be a heavy load and time of coordination for furniture and technology. Phase IV demo and abatement will also begin in June.

**Review of Change Orders Approved since 4/21/16:** None for Committee review.

There was discussion on a motorized projection screen for the T-Bell. A quote for \$1872.13 had been given. The Committee asked for more research into this as it seemed excessive. Less expensive models were found but not with the size and capability of the quoted screen. Colliers and Downes recommend expending the money for the screen; Mr. Fidler and the Building Committee members present agreed, as this screen will be used by many different people and groups.

Mr. Karney asked about any scheduling issues; Mr. Jensen replied that there are none as of now and in fact the schedule is being improved upon. A discussion followed on the school shutdown for the summer. It was suggested that Downes give a written diagram of parking that could be posted on the Town's website as the exterior fields will be open. Chairperson Smith asked about the plan for the Old Home Day parade/shuttle, which still needs to be confirmed.

### **Reports and Discussion:**

**Construction Update (Downes):** Mr. Vossberg stated most of his update has already been covered but did add a few notes. The kitchen demo is complete, concrete pour will happen next week and the first of the equipment will be coming at the end of the month. Classroom areas being dry-walled. The raised deck in the T-Bell will be worked on early next week, carpeting and millwork in the LMC will be in by the end of the month.

As of now, tests are being run on the water in regards to find a solution for the elevated amounts of copper. The school is providing potable water for the students and staff. Some ideas are that the new copper pipes are unseasoned, or defective equipment (ex: faulty copper coil) or an electric current to the pipe. New water samples were taken today and results are expected next week. This is not a global issue so it is not coming from the well; it is limited to a few areas heavily impacted by construction.

Domestic water system update: State acceptance and approval to revisions made to system were received. It should be operational in a few weeks.

**Architect's Update (SLAM):** Mr. Gollenberg reported that things are moving along well and starting to come together and that SLAM is on hand if any issues or observations arise.

A discussion occurred at this time regarding a time capsule behind the existing corner stone. There may or may not be a cost associated with moving the corner stone, this will need to be looked into further. The general agreement was that this is a good time

to take the time capsule out during renovation, and it can then later be decided when it should be opened. Also discussed was possibly putting a new one in its place.

***Ms. Abraham made a motion, seconded by Mr. Karney, to add approval of the Quarterly Report to the agenda as an action item (item 6c). Voted 5-0 in favor.***

**Action Items:**

**Approval of Invoices:**

- *A motion was made by Mr. Seydewitz to approve S/L/A/M Collaborative invoice number 1013098 dated 5/4/16, in the amount of \$23,613.02. Second by Mr. Karney. Motion passed 5-0.*
- *A motion was made by Mr. Seydewitz to approve Downes Construction Co. invoice number 17, dated 4/30/16 in the amount of \$1,556,740.32. Second by Mr. Karney. Motion passed 5-0.*
- *A motion was made by Mr. Seydewitz to approve SBS/Colliers invoice number 15835, dated 4/30/16 in the amount of \$11,276.00. Second by Mr. Karney. Motion passed 5-0.*
- *A motion was made by Mr. Seydewitz to approve four W.B. Meyers invoices numbered 1401, 3016, 3019 & COM-840-15/10 in the total amount of \$3,024.25. Second by Mr. Karney. Motion passed 5-0.*
- *A motion was made by Mr. Seydewitz to approve two Eagle Environmental invoices numbered 13618 & 13619 in the total amount of \$12,231.63. Second by Mr. Karney. Motion passed 5-0.*
- *A motion was made by Mr. Seydewitz to approve Special Testing Labs invoice number 30154, dated 4/29/16 in the amount of \$3,790.00. Second by Mr. Karney. Motion passed 5-0.*
- *A motion was made by Mr. Seydewitz to approve Robinson & Cole invoice number 50178717, dated 3/25/16, in the amount of \$1,716.00. Mr. Karney. Motion passed 5-0.*
- *A motion was made by Mr. Seydewitz to approve two Interscape invoices numbered 3369 & 3370 in the total amount of \$7,131.64. Second by Mr. Karney. Motion passed 5-0.*

**Approval of quote for Frontier phone line tie-in - \$15,713.91 dated 5/12/16:**

*A motion was made by Mr. Karney, seconded by Mr. Seydewitz, to approve Frontier project # 3099918, dated 5/12/2016 in the amount of \$15,713.91. Motion passed 5-0.*

A discussion occurred with Sara Levine, School Systems IT Specialist about this being needed to tie in as a landing point for the school. The purchase of this falls to the owners and comes out of the global IT budget.

**Approval of Quarterly Report:**

*A motion was made by Mr. Seydewitz, seconded by Mr. Karney, to approve the Quarterly Report with the addition of an introduction and an executive summary. Motion passed 5-0.*

**Sub-Committee Reports:** None

**Chairperson's Report:**

**11<sup>th</sup> Quarterly Report:** This item was discussed and voted on previously in the meeting.

**Public Remarks:**

Principal John Fidler suggested that the committee explore the possibility of not demolishing the back wall of the existing library so that the space behind it can be used as storage. A discussion on this item occurred, with notes that the committee has to be mindful of state reimbursement for square footage purposes. Mr. Gollenberg stated that it may put them over the allowable area, but that they can calculate this out to do a total cost benefit analysis. A high level discussion of this will occur at the next meeting.

**Next Meeting – June 16, 2016, 5:30 p.m., Location to be determined; most likely Town Hall Meeting Room**

**Adjournment:**

*At 6:32 p.m. a motion was made by Mr. Ninesling to adjourn; seconded by Mr. Seydewitz. Motion passed 5-0.*

Respectfully submitted,

Eliza LoPresti  
Recording Clerk